



APPLICATION INFORMATION FOR
St. Maurice School
Kindergarten to Grade 6
2010-2011 School Year

Different Application Information Sheets are required for:

- International Students
- Applicants with Disabilities

Please visit the school's website (www.stmaurice.mb.ca) or request a copy from the school office.

Each applicant will be required to:

- Submit a completed St. Maurice School Application Form for each individual student applying.
- Submit a non-refundable application fee of \$30.00 per family for K-6 applicants. Payment may be made in cash or by cheque made payable to "St. Maurice School". The one \$30.00 application fee will cover all applications for Kindergarten to Grade 6 from the same family. (Applications for Grades 7 to 12 must be accompanied by a separate application fee for each individual student applying).
- Provide a copy of the student's most recent report card (except for applications for Kindergarten).
- Provide a copy of the student's birth certificate. If the student is not a Canadian citizen, Proof of Permanent Resident Status must also be provided.
- Provide a copy of the student's baptismal certificate (if applicable).
- Have a Sending School Questionnaire (SSQ) completed and returned to St. Maurice School by the student's current school Principal*. The parent or guardian of the student must sign as indicated near the top of this form to permit the current Principal to release the requested information (as required by FIPPA, the Freedom of Information and Protection of Privacy Act (Manitoba), and PHIA, the Personal Health Information Act). The parent or guardian of the applicant is responsible for providing this signed form to the Principal of the applicant's current school. The Principal is asked to complete and fax this Sending School Questionnaire directly to St. Maurice School (fax: 452-4050) as soon as possible.
*For Kindergarten applicants, this form should be completed by the child's Daycare/Nursery School Coordinator, if applicable, and faxed back directly to St. Maurice School (fax: 452-4050).
- Kindergarten and Grade 1 Applicants: Attend an interview for the parent(s) and child with a St. Maurice School administrator. Interviews for other grade levels (2 to 6) may be requested by the school (often due to special circumstances; eg. students from out of province, home-schooling, etc). Applicants will be notified by phone or by mail of their interview appointment time.

Your son or daughter's application will only be processed once ALL of the required documentation has been received by St. Maurice School.

- **Kindergarten:** Children must be five years old on or before December 31, 2010 in order to register for Kindergarten for 2010-2011. Kindergarten classes are offered on a full time or part time schedule. Full time kindergarten classes are full days, Monday to Friday. Part time Kindergarten classes are full days, Monday, Wednesday and alternate Fridays. Please circle your preference of Kindergarten program on the application form.
- **Future Kindergarten and Grade 1 Applicants:** Parents interested in enrolling their children for Kindergarten or Grade 1 in upcoming years are advised to obtain an application package and submit a completed application early. A longer-term waiting list will be created for these two levels (K and 1) for children who may not even be school-aged yet! Children must be five years old on or before December 31st to start Kindergarten in that year. Applications for new students for Grades 2 to 12 will only be processed in late spring for the next school year, with no long-term waiting list option.

PUBLIC OPEN HOUSE ON THURSDAY, FEBRUARY 18th, 2010 AT 7:00 PM

THE PRIORITY DEADLINE FOR ALL APPLICATIONS IS FRIDAY, MARCH 19th, 2010

It is strongly recommended that the school office receive your complete application on or before the priority deadline above - some grade levels will become full, as will some option courses in the high school.

Applicants accepted after the priority deadline may need to be placed on a waiting list.

NO APPLICATIONS FOR 2010-2011 WILL BE CONSIDERED AFTER FRIDAY, AUGUST 31st, 2010

Revised September 22, 2009

- **Applications for International Students:** Please obtain a copy of the International Students Application for St. Maurice School. Such applications require additional documentation and are subject to various conditions outlined in that document.
- **Applications for students with Level II or Level III disabilities:** Please obtain the Application Information Sheet for Students with Level II or Level III Disabilities. Such applications require additional documentation and must be submitted on or before the last school day of February 2010 for consideration for the 2010-2011 school year.

CONTACT INFORMATION FOR ST. MAURICE SCHOOL

Address: 1639 Pembina Highway, Winnipeg, MB R3T 2G6
 Telephone: (204) 452-2873 or (204) 453-4020
 Fax: (204) 452-4050
 Email: info@stmaurice.mb.ca
 Website: www.stmaurice.mb.ca

St. Maurice Daycare: 1619 Pembina Highway Telephone (204) 475-4045
 St. Maurice Before and After School Program for K-6: Telephone (204) 284-0881

ACCEPTANCE POLICIES

Unfortunately our physical facilities and programs limit the number of applicants that can be accepted at different grade levels. Our acceptance process sets out to match the needs of individual applicants with the educational setting and atmosphere of St. Maurice School.

For Kindergarten, St. Maurice School will generally accept an applicant unless:

- space is not available.
 Provided all other criteria are met, preference for an available space will be given to a:
 - 1) Registered parishioner of St. Vital Roman Catholic Church with an older sibling(s) attending St. Maurice School
 - 2) Registered parishioner of St. Vital Roman Catholic Church
 - 3) Catholic student who belongs to a Catholic parish other than St. Vital Roman Catholic Church
 - 4) Non-Catholic student with an older sibling(s) attending St. Maurice School
 - 5) Non-Catholic student
- special staffing, programs, equipment, or physical facilities required by the student are not available.

If the criteria above have already been considered, applications will be considered based on the date of application. All applications will be time stamped as they are received by St. Maurice School.

For Grades 1 to 6, St. Maurice School will generally accept an applicant unless:

- space is not available.
 Provided all other criteria are met, preference for an available space will be given to a:
 - 1) Registered parishioner of St. Vital Roman Catholic Church with a sibling(s) attending St. Maurice School
 - 2) Registered parishioner of St. Vital Roman Catholic Church
 - 3) Catholic student who is presently attending and finishing at another Catholic school
 - 4) Catholic student who is attending a public school
 - 5) Non-Catholic student who is presently attending and finishing at another Catholic school
 - 6) Non-Catholic student who is presently attending a public school
- the student's moral behaviour is not in keeping with the practice of the Catholic Faith at St. Maurice School.
- the program offered by the school is not suited to the ability or aptitude of the student.
- enrolling the student would be detrimental to the continuity of the student's education.
- special staffing, programs, equipment, or physical facilities required by the student are not available.

SCHOOL HOURS

The school doors open at 8:30 a.m. and close at 3:45 p.m. No supervision is provided before 8:30 a.m. or after 3:45 p.m. Parents interested in the St. Maurice School Before and After School Program may obtain more information by calling (204) 284-0881.

K to 6 classes run from 8:35 a.m. to 11:45 a.m. and from 12:45 p.m. to 3:15 p.m.

- A supervised lunch period is provided. Students bring their lunch foods from home. Students eat their lunch in their classroom and have an outdoor lunch recess on school property.
- Chocolate and white milk will be available for sale in 250 mL containers.
- Special lunch days (chili day, pizza day, etc) are noted on the monthly school calendars. Order forms will be sent home several days in advance and must be returned to the school with payment by the order deadline.
- K to 6 students are not permitted to go out for lunch unless the parents/guardians have informed the school. The child must be picked up at their classroom by the parent/guardian.

Students are to come prepared to be dressed for outdoor recess on all school days. Indoor recesses will only be held if it is significantly raining or if the Environment Canada temperature or windchill is -30°C or colder.

ATTENDANCE

Regular and punctual attendance for all classes is required for a student to be successful in his/her academic endeavour. Parents are asked to contact the school if a student is going to be absent. Parents will be contacted by the school in the case of an unexplained absence.

REPORTING PERIODS

The K to 6 school year is divided into three formal reporting periods. Report cards will be issued in November, March and June. Parent Teacher Interviews are scheduled after the November and March reporting periods.

RELIGIOUS INSTRUCTION

All students attending St. Maurice School are required to take part in Religion classes and activities. Attendance at class Masses and school Masses is an integral and compulsory part of the Religion program.

HOMEWORK

All learning does not take place in the classroom. To reinforce the learning process, some grade-appropriate homework can be expected to be assigned to all students throughout the course of the school year. Homework such as class assignments, projects and reviewing should take precedence over other activities.

TEXTBOOKS

School textbooks are provided free of charge. Lost or damaged books must be paid for by the student to whom they were assigned.

FEES

The following fees will apply per student: computer user fee, art supply fee, religion activity book purchase, and for Grades 3-6: school agenda purchase. The total of such fees ranges from \$28 to \$40, depending upon the grade level. Fees are subject to change without notice.