



APPLICATION INFORMATION FOR  
**St. Maurice School**  
**Kindergarten to Grade 6**  
2012-2013 School Year

Different Application Information Sheets are required for:

- International Students
- Applicants with Disabilities

Please visit the school's website ([www.stmaurice.mb.ca](http://www.stmaurice.mb.ca)) or request a copy from the school office.

**Each applicant will be required to:**

- Submit a completed St. Maurice School Application Form for each individual student applying.
- Submit a non-refundable application fee of \$35.00 per individual student applying. Payment may be made in cash or by cheque made payable to "St. Maurice School".
- Provide a copy of the student's most recent report card (except for applications for Kindergarten).
- Provide a copy of the student's birth certificate. If the student is not a Canadian citizen, Proof of Permanent Resident Status must also be provided.
- Provide a copy of the student's baptismal certificate (if applicable).
- Have a Sending School Questionnaire (SSQ) completed and returned to St. Maurice School by the student's current school Principal\*. The parent or guardian of the student must sign as indicated near the top of this form to permit the current Principal to release the requested information (as required by FIPPA, the Freedom of Information and Protection of Privacy Act (Manitoba), and PHIA, the Personal Health Information Act). The parent or guardian of the applicant is responsible for providing this signed form to the Principal of the applicant's current school. The Principal is asked to complete and fax this Sending School Questionnaire directly to St. Maurice School (fax: 452-4050) as soon as possible.  
\*For Kindergarten applicants, this form should be completed by the child's Daycare/Nursery School Coordinator, if applicable, and faxed directly to St. Maurice School at fax: 204-452-4050
- Kindergarten and Grade 1 Applicants: Attend an interview for the parent(s) and child with a St. Maurice School administrator. Interviews for other grade levels (2 to 6) may be requested by the school (often due to special circumstances; eg. students from out of province, home-schooling, etc). Applicants will be notified by phone or by mail of their interview appointment time.

***Your son or daughter's application will only be processed once ALL of the required documentation has been received by St. Maurice School.***

- **Kindergarten:** Children must be five years old on or before December 31, 2012 in order to register for Kindergarten for 2012-2013. Kindergarten classes are offered on a full time or part time schedule. Full time kindergarten classes are full days, Monday to Friday. Part time Kindergarten classes are full days, Monday, Wednesday and alternate Fridays. Please circle your preference of Kindergarten program on the application form.
- **Future Kindergarten and Grade 1 Applicants:** Parents interested in enrolling their children for Kindergarten or Grade 1 in upcoming years are advised to obtain an application package and submit a completed application early (but no earlier than the September prior to the entry of their child into school). Children must be five years old on or before December 31<sup>st</sup> to start Kindergarten in that year. Applications for new students for Grades 2 to 12 will only be processed in late spring for the next school year, with no long-term waiting list option.

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***PUBLIC OPEN HOUSE ON THURSDAY, FEBRUARY 16<sup>th</sup>, 2012 AT 7:00 PM***

***THE PRIORITY DEADLINE FOR ALL APPLICATIONS IS FRIDAY, MARCH 16<sup>th</sup>, 2012***

***It is strongly recommended that the school office receive your complete application on or before the priority deadline above - some grade levels will become full, as will some option courses in the high school.***

***Applicants accepted after the priority deadline may need to be placed on a waiting list.***

***NO APPLICATIONS FOR 2012-2013 WILL BE CONSIDERED AFTER FRIDAY, AUGUST 24<sup>th</sup>, 2012***

- **Applications for International Students:** Please obtain a copy of the International Students Application for St. Maurice School. Such applications require additional documentation and are subject to various conditions outlined in that document.
- **Applications for students with Level II or Level III disabilities:** Please obtain the Application Information Sheet for Students with Level II or Level III Disabilities. Such applications require additional documentation and must be submitted on or before the last school day of February 2012 for consideration for the 2012-2013 school year.

## CONTACT INFORMATION FOR ST. MAURICE SCHOOL

Address: 1639 Pembina Highway, Winnipeg, MB R3T 2G6  
 Telephone: 204-452-2873 or 204-453-4020  
 Fax: 204-452-4050  
 Email: info@stmaurice.mb.ca  
 Website: www.stmaurice.mb.ca

St. Maurice Daycare: 1619 Pembina Highway Telephone 204-475-4045  
 St. Maurice Before and After School Program for K-6: Telephone 204-284-0881

## ACCEPTANCE POLICIES

Unfortunately our physical facilities and programs limit the number of applicants that can be accepted at different grade levels. Our acceptance process sets out to match the needs of individual applicants with the educational setting and atmosphere of St. Maurice School.

### **For Kindergarten, St. Maurice School will generally accept an applicant unless:**

- space is not available.  
 Provided all other criteria are met, preference for an available space will be given to a:
  - Registered parishioner of St. Vital Roman Catholic Church with an older sibling(s) attending St. Maurice School
  - Registered parishioner of St. Vital Roman Catholic Church
  - Catholic student who belongs to a Catholic parish other than St. Vital Roman Catholic Church
  - Non-Catholic student with an older sibling(s) attending St. Maurice School
  - Children attending the St. Maurice Daycare
  - Non-Catholic student
- special staffing, programs, equipment, or physical facilities required by the student are not available.

If the criteria above have already been considered, applications will be considered based on the date of application. All applications will be time stamped as they are received by St. Maurice School.

### **For Grades 1-6, a student applicant will be eligible for acceptance into St. Maurice School unless:**

- space is not available.  
 Provided all other criteria are met, preference for an available space will be given to a:
  - Registered parishioner of St. Vital Roman Catholic Church with a sibling(s) attending St. Maurice School
  - Registered parishioner of St. Vital Roman Catholic Church
  - Catholic student who is presently attending at another Catholic school
  - Catholic student who is attending a public school
  - Non-Catholic student who is presently attending at another Catholic school
  - Non-Catholic student who is presently attending a public school
- the program offered by the school is not suited to the ability or aptitude of the student.
- enrolling the student would be detrimental to the continuity of the student's education.
- special staffing, programs, equipment, or physical facilities required by the student are not available.

## **SCHOOL HOURS**

The school doors open at 8:30 a.m. and close at 3:45 p.m. No supervision is provided before 8:30 a.m. or after 3:45 p.m. Parents interested in the St. Maurice School Before and After School Program may obtain more information by calling (204) 284-0881.

K to 6 classes run from 8:35 a.m. to 11:45 a.m. and from 12:45 p.m. to 3:15 p.m.

- A supervised lunch period is provided. Students bring their lunch foods from home. Students eat their lunch in their classroom and have an outdoor lunch recess on school property.
- Chocolate and white milk will be available for sale in 250 mL containers.
- Special lunch days (chili day, pizza day, etc) are noted on the monthly school calendars. Order forms will be sent home several days in advance and must be returned to the school with payment by the order deadline.
- K to 6 students are not permitted to go out for lunch unless the parents/guardians have informed the school. The child must be picked up at their classroom by the parent/guardian.

Students are to come prepared to be dressed for outdoor recess on all school days. Indoor recesses will only be held if it is raining significantly or if the Environment Canada temperature or windchill is  $-27^{\circ}\text{C}$  or colder.

## **ATTENDANCE**

Regular and punctual attendance for all classes is required for a student to be successful in his/her academic endeavour. Parents are asked to contact the school if a student is going to be absent. Parents will be contacted by the school in the case of an unexplained absence.

## **REPORTING PERIODS**

The K to 6 school year is divided into three formal reporting periods. Report cards will be issued in November, March and June. Parent Teacher Interviews are scheduled after the November and March reporting periods.

## **RELIGIOUS INSTRUCTION**

All students attending St. Maurice School are required to take part in Religion classes and activities. Attendance at grade Masses and school Masses is an integral and compulsory part of the Religion program.

## **HOMEWORK**

All learning does not take place in the classroom. To reinforce the learning process, some grade-appropriate homework can be expected to be assigned to all students throughout the course of the school year. Homework such as class assignments, projects and reviewing should take precedence over other activities.

## **TEXTBOOKS**

School textbooks are provided free of charge. Lost or damaged books must be paid for by the student to whom they were assigned.

**FEES** All fees are subject to change without notice.

Accepted for Kindergarten or Grade 1:

- Total fees due per student = \$50.00
- Includes: Religion Program Fee, Computer User Fee, classroom and art supplies
- payable on the first day of classes in September (or first day of school for the student if a late start)

Accepted for Grades 2 to 6:

- Total fees due per student = \$60.00
- Includes: Religion Program Fee, Computer User Fee, and School Agenda Purchase, classroom and art supplies
- payable on the first day of classes in September (or first day of school for the student if a late start)

## **St. Maurice School - Uniform Requirements - Kindergarten to Grade 6**

St. Maurice School students must wear the St. Maurice School Uniform. The uniform promotes unity and reduces competition. The school uniform consists of the following specific garments. **THOSE ITEMS IDENTIFIED WITH ♦ ARE TO BE PURCHASED ONLY THROUGH THE SCHOOL.** Students will not be allowed to wear uniform garments that have been purchased elsewhere, even if garments come close to matching school uniforms. Otherwise, the fairness of the school uniform policy is jeopardized. Please contact the school office for ordering information.

### **BOYS**

- ♦ White polo shirt crested with the St. Maurice School logo (long or short sleeved)
- ♦ Navy blue pants (pull-on or dress pants), OR
- ♦ Navy blue walking shorts (permitted during September, October, April, May and June only)  
Note: K-6 boys may wear either their uniform polo shirt or  
a crested St. Maurice School Phys. Ed. T-shirt with the walking shorts.

### **GIRLS**

- ♦ White uniform blouse (long or short sleeved)
- ♦ Blackwatch plaid V-front jumper crested with the St. Maurice School logo, OR
- ♦ Navy blue walking shorts (permitted during September, October, April, May and June only)  
Note: K-6 girls may wear either their uniform blouse or  
a crested St. Maurice School Phys. Ed. T-shirt with the walking shorts.  
Plain navy blue tights or plain navy blue knee socks

### **BOTH SEXES**

- ♦ Optional: Navy blue fleece cardigan crested with the St. Maurice School logo  
(No other sweaters, sweatshirts or pull-overs will be permitted)

**All students must wear the school uniform in a proud and presentable fashion.**

Please refer to the St. Maurice School Student Handbook for other Student Uniform information.

### **PHYSICAL EDUCATION UNIFORM (Grades 3 to 6)**

- ♦ Blue T-shirt crested with the St. Maurice School logo  
OR plain light blue T-shirt  
Navy blue shorts or navy blue sweatpants  
Non-marking runners

Please contact the Phys. Ed. Coordinator for ordering information.

### **UNIFORM ORDERING INFORMATION**

The school uniform shop only carries a limited amount of stocked items throughout the year. The bulk order for returning students is placed with the manufacturer in the spring of every school year. Fitting and order dates will be published before the ordering deadline. Please ensure that all orders are placed as early as possible so that your child's uniform needs may be met. Please also consult the uniform requirements information sheet above for other required items not available through the school.

# ST. MAURICE SCHOOL TUITION SCHEDULE

**SCHOOL YEAR: 2012-2013**

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**KINDERGARTEN - PART TIME, per student**      \$150.00 per month      \$1,500.00 annually

**KINDERGARTEN - FULL TIME, per student**      \$200.00 per month      \$2,000.00 annually

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**GRADE 1 TO GRADE 6:**

**First Child**      \$175.00 per month      \$1,750.00 annually

**Second Child**      \$100.00 per month      \$1,000.00 annually

**Each additional Child**      \$ 50.00 per month      \$ 500.00 annually per child

The family plan for two or more children can only be offered for students in Grades 1 to 6.

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**GRADE 7 AND 8, per student:**      \$200.00 per month      \$2,000.00 annually

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**GRADES 9 TO 12, per student:**      \$325.00 per month      \$3,250.00 annually

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**INTERNATIONAL STUDENT TUITION, K-12, per student:**      \$9,500 annually, due in full before the first day of classes

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The tuition fees are subject to change at the discretion of the St. Maurice School Board.

If your child/children are accepted at St. Maurice School, tuition payment may be made in full or with 10 post-dated cheques† (dated the 1<sup>st</sup>, 15<sup>th</sup>, or last date of each month, September-June), unless previous arrangements have been made with the finance department. Cheques for the tuition should be made payable to “**St. Vital Parish**”. A surcharge of \$20.00 will be applied for any cheque returned to us by your financial institution, regardless of the reason. (†monthly payments not available for international students)

A charitable donation receipt for the tuition fees of St. Maurice School is calculated according to Revenue Canada information circular #75-23. In part the circular reads as follows:

*An official donation receipt will be issued for that portion of a payment which is in excess of the pro-rated “cost per pupil” for academic training. If the family has more than one child in attendance at the school, the “cost per pupil” portion will be multiplied by the number of children in the family.*

Note: Parents who voluntarily withdraw their child/children from St. Maurice School Inc. during the school year will be subject to a 10% penalty fee based on the yearly tuition. Any remaining post-dated tuition payments will be returned by regular mail, less the 10% charge mentioned above.

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St. Maurice School also collects on behalf of the Archdiocese of Winnipeg the Archdiocese of Winnipeg Catholic Schools (AWCS) Assessment. Payment may be made in cash or by cheque to “St. Maurice School”. The assessment amount for 2012-2013 is \$31 per student in Grades 1 to 12, and \$15.50 per student in Kindergarten (whether half time or full time). These assessment amounts are subject to be changed by the Archdiocese of Winnipeg Catholic Schools.

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If further clarification regarding this tuition schedule is needed please contact:

Mrs. Dionisia Roman-Osicki, Assistant Director, phone 204-453-0933