

## Code of Conduct

St. Maurice is a Catholic, parochial school. Our school is dedicated to creating a community which promotes academic excellence in an atmosphere permeated by Gospel values. Therefore, we at St. Maurice adhere to the following.

The following is a summary of what is described in more detail in the St. Maurice School Student Agenda Handbook.

- (a) Any of the following behaviours are unacceptable and will not be tolerated at any time:
- (i) bullying, or abusing physically, sexually, or psychologically-orally, in writing or otherwise-any person
  - (ii) discriminating unreasonably on the basis of any characteristic set out in subsection 9(2) of the *Human Rights Code*
  - (iii) using, possessing or being under the influence of alcohol or illicit drugs at school
- (b) Illegal drugs, alcohol, possession of weapons or dangerous goods (including laser pointers) and gang related activities are prohibited at St. Maurice School. Students who involve themselves or others in these activities on or off school property during school hours or at school related functions away from the school will be subject to expulsion.

- (c) All pupils and staff must adhere to school policies respecting appropriate use of electronic mail and the Internet, including the prohibition of accessing, uploading downloading or distributing material that the school determined to be objectionable;

Students and Staff must behave in a respectful manner and comply with the Code of Conduct.

### Student Behaviour Management

#### Infraction Policy

All infractions will be recorded on the individual student's Infraction Sheet which will be kept on file in the office. Teachers recording an infraction will also assign consequences to the student. Such consequences may include a detention, extra overnight assignment, phone call home, etc...

Infractions which will be recorded include:

- repeated late arrival for class
- uniform infraction
- skipped class or study period
- academic dishonesty, plagiarism or cheating
- playing in the gym when not supervised by a designated adult
- inappropriate behaviour or language
- repeated lack of preparation for class (homework not done, materials not brought to class)
- skipping a teacher-assigned detention
- slandering Catholicity and/or St. Maurice School, by any means
- loitering unsupervised in the school before or after hours
- any other behaviours deemed inappropriate by any staff member

After 5 infractions have been recorded for a given student, the administration will meet with the student and advise his/her parents. Disciplinary action will usually include the assignment that the student copy out by hand all of the contents of this student handbook for submission to the administration.

The usual consequence for 10 recorded infractions is a one day in-school suspension, possibly to be served on a scheduled school inservice day. More serious disciplinary actions (suspension / expulsion) may be administered after each set of 5 infractions.

#### Suspension Policy

Suspension is a disciplinary measure which will be used in circumstances where a student has seriously or repeatedly violated school rules. An accumulation of recorded infractions may result in suspension as may a single but serious incident.

Any evaluation due or conducted during classes held during a suspension (whether in-school or out-of-school) will be awarded a mark of zero (includes assignments that are due, tests, presentations, etc).

A student assigned an in-school suspension is expected to report to the school administration office in full school uniform before 8:45 a.m. with any required materials as identified by the administration. Please note that in-school suspensions are sometimes scheduled to be served on a school inservice day. The student will serve their suspension while performing assigned tasks in the location designated by the administration. The student is expected to bring a bag lunch to school as their suspension time will include the

lunch hour on-site. The student will be dismissed by the administration at the end of their suspension (to go home if an afternoon or full day suspension, or to return to classes if a morning suspension).

A student assigned an out-of-school suspension may not attend classes, be present on school property, or be present at any school-related functions on or off school property during the time of his/her suspension. Violating this guideline is a very serious offence.

If a student is suspended for a period of 3 or more days, he/she will only be permitted to return to classes after the administration has met with the student and parents.

If a student is suspended 3 or more times while at St. Maurice School, he/she may be subject to expulsion or withdrawal from St. Maurice School.

### **Expulsion policy**

Expelling a student is a last resort and will only take place if a student continues to behave in ways contrary to St. Maurice School's philosophy. There may be individual offences deemed serious enough to warrant expulsion. In such cases, the student will immediately be suspended until a decision is made. The administration will make every effort to make the decision within 72 hours of the suspension. Parents will be called in when the procedure is to be implemented.

Parents/guardians/students of legal age have the right to appeal the disciplinary consequences by submitting a written request for a meeting with the School Board.

Any appeal must be presented to the Director in writing within 72 hours of notification of the disciplinary consequence.



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