



# St. Maurice School Inc.

1639 Pembina Highway, Winnipeg, Manitoba. R3T 2G6

Phone: (204) 452-2873 or (204) 453-4020

Fax: (204) 452-4050

## APPLICATION FOR INTERNATIONAL STUDENTS

### GRADES 8-12

All International Students accepted at St. Maurice School (SMS) will be registering with Auditing Status until such time when a student's academic and English language skills can be assessed. This will be undertaken by the classroom teachers.

#### **Academic Status**

Approximately six weeks after the date of first attendance teachers will meet to review the student's progress, and at that time make their recommendations to the School Administration as to the student's skill levels. Based on these verbal reports a decision will be made for a student to continue to audit the grade (Track 1), or if the student has adequate mastery of the English language and academic skill, to study in the regular status academic stream (Track 2).

#### **Auditing Student Status (Track 1)**

The following information describes the purposes, programming, and special considerations for a student who is attending St. Maurice School on an auditing basis.

- The primary purpose for auditing is for the immersion of the student into the academic and everyday use of the English language. The focus is to be a practical experience in English language skills, especially auditory and oral skills (at least initially).
- Academic development is not the primary element of the program for an Auditing Student.
- An Auditing Student will be encouraged to attempt as much of the regular class work as possible to further his or her practice with reading and writing in English.
- Work that is attempted by an Auditing Student should be submitted within a reasonable amount of time after the teacher's due date for each assignment.
- Tests and other in-class assessment items may be written by an Auditing Student, again for practice in reading and writing in English.
- Teachers will not make any adaptations or modifications to the regular course materials or assessments written by the Auditing Student. Additional resources, extra help time, and remedial work will be provided wherever possible. Any extra assignments and remedial work would be intended for language skills development.
- Any work submitted or assessments written by an Auditing Student will be marked for correctness, but not scored nor recorded as marks by the teacher. The teacher will provide feedback for the student wherever possible.
- January and June formal examinations will not be written by an Auditing Student. The student will be invited to attend at school during the scheduled examination time for his/her courses. Such time may be used by the student in working independently on assignments, reading practice, etc. Whenever possible, an Educational Assistant who is assigned to work with International Students will be available to work with the Auditing Students who do attend at school during the exam times. An area in the school will be identified as a supervised study hall for students to attend during the exam period.

Note:

1. Though the student may seek a teacher's extra help during the exam period, an Auditing Student may not supplant the extra help time(s) available to other students who will be writing formal exams during the examination period.
2. The Auditing Student is not being awarded an exemption - his/her program does not require or permit that exams be written.

An Auditing Student will be issued a report card specifically developed for the auditing program to identify the student's progress in various English language proficiencies. The parents of an Auditing Student may contact the school office to request parent-teacher interviews to be scheduled during the interview times noted on the monthly school calendar.

### **Regular Student Status (Track 2)**

This section will outline the expectations of those International Students who have demonstrated the language and or other academic abilities that would allow them to function adequately in the regular academic stream. This decision will be arrived at in consultation with the course instructor and School Administration.

- An International Student who School Administration, in consultation with class instructors, deems to be adequately skilled in the command of the English language will be expected to attend all classes, complete all assignments, and complete tests expected for that class, if the International Student accepts placement in Track 2.
- Teachers will not make any adaptations or modifications to the regular course materials or assessments written by Track 2 students. Additional resources, extra help time, and remedial work will be provided as appropriate and at the same level available to all St. Maurice students.
- January and June formal examinations will be written. International Students may qualify for exemptions for the Final June Exams, based on criteria established for high school students attending St. Maurice School. However, a student may elect to write the Final June Exams, in which case the final mark for a course will be determined by using the result of the exam that was written.
- Students will be issued a report card for each reporting period. The parents, or legal guardians, may contact the school office to request parent-teacher interviews to be scheduled during the interview times noted on the monthly school calendar.
- It is intended that the Track 2 Students will be granted credit for course work that he or she receives a passing grade. These credits will be kept on the school student's information file. In the event that in the future a student applies for and receives Landed Immigrant Status, the student will be credited with all courses successfully passed. This will allow the student to graduate from Grade 12 with a Grade 12 Diploma from the Province of Manitoba.

## **Track 1 and Track 2 Student Expectations**

### **Behaviour and Attitude**

The student is responsible for being attentive in class and for participating in class activities wherever appropriate. At no time may the student behave in such a fashion as to impair the learning environment of the classroom. Inappropriate and/or disruptive behaviours will be dealt with by the classroom teacher. Repeated or serious infractions which disturb others in the class may require administrative interventions.

### **School Awards**

School and Provincial academic or course awards are specifically reserved for regular St. Maurice Students and are therefore not accessible to Auditing Students. Auditing Students are eligible for other school awards that are not based upon marks.

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Phone: (204) 452-2873 or (204) 453-4020 Fax: (204) 452-4050  
www.stmaurice.mb.ca Email: [info@stmaurice.mb.ca](mailto:info@stmaurice.mb.ca)

## International Student Application Form (Please PRINT all information)

Application for (circle one): Grade: 8 9 10 11 12

Start Date at St. Maurice School \_\_\_\_\_ End Date at St. Maurice School \_\_\_\_\_

Student's Legal Last Name: \_\_\_\_\_

Legal Given Names: \_\_\_\_\_ Gender:  Female  Male

Common Given Name: \_\_\_\_\_ Birth date: Year \_\_\_\_ Month \_\_\_\_ Day \_\_\_\_

Student's Country of Citizenship \_\_\_\_\_

Proof of Stay while in Canada:  Student Visa  Visitor Visa  None required

Student's Address while attending St. Maurice School:

Apt. \_\_\_\_ Street No. \_\_\_\_ Street \_\_\_\_\_ City/Town \_\_\_\_\_ Postal Code \_\_\_\_\_

Student's Home Telephone Number \_\_\_\_\_ - \_\_\_\_\_ Is this an Unlisted number  Yes  No

Student's Cellular Phone Number \_\_\_\_\_ - \_\_\_\_\_ (if applicable)

Student's Travel Health Insurance:  Student has own insurance (please provide copy)  
 Student will purchase from Great West Life

Student Health Information:

List any significant health problems: Example: diabetes, epilepsy, etc.

Student's Religion:  Roman Catholic  Other \_\_\_\_\_

Student has received these sacraments:  Baptism\*  Penance  Eucharist  Confirmation

\*Please attach a copy of the student's Baptismal Certificate, if applicable.

**ST. MAURICE SCHOOL - OFFICE USE ONLY** Date Received: \_\_\_\_\_

<input type="checkbox"/> copy of Birth Certificate	<input type="checkbox"/> proof of immunization
<input type="checkbox"/> copy of proof of stay in Canada	<input type="checkbox"/> acceptance letter
<input type="checkbox"/> copy of Baptismal Certificate	<input type="checkbox"/> non-acceptance letter
<input type="checkbox"/> copy of most recent Report Card	<input type="checkbox"/> Registration Fee paid \$100
<input type="checkbox"/> copy of Transcript (if graduating in Canada)	Administrator's Signature: _____
<input type="checkbox"/> letter of Personal Biography	Home Room placement (if accepted): _____
<input type="checkbox"/> copy of Travel Health Insurance	

**FATHER****MOTHER**

Full Name:		Full Name:	
Title:	Mr. Dr. Other: _____	Title:	Mrs. Miss Ms. Dr. Other: _____
Address:		Address:	
Postal Code:		Postal Code:	
Home Phone:		Home Phone:	
Religion:		Religion:	
Occupation:		Occupation:	
Employer:		Employer:	
Bus. Phone:		Bus. Phone:	
Cell Phone:		Cell Phone:	
Email:		Email:	

The email address supplied above should be one that may be used by school staff for confidential communication with the parent(s).

**LEGAL GUARDIAN** for Student while Attending St. Maurice School if not staying with attending parent. The School may request proof of legal guardianship

**EMERGENCY CONTACT PERSON**  
Please provide the name of an adult who we may also contact in the case of an emergency:

Full Name:		Full Name:	
Title:	Mr. Mrs. Dr. Other: _____	Title:	Mr. Mrs. Dr. Other: _____
Address:		Relationship to Student:	
Postal Code:		Home Phone:	
Home Phone:		Cell Phone:	
Religion:			
Occupation:			
Employer:			
Bus. Phone:			
Cell Phone:			
Email:			

\_\_\_\_\_  
SIGNATURE OF PARENT / GUARDIAN

\_\_\_\_\_  
DATE

Student Health Information and Health Insurance:

- a. Proof of an up-to-date Immunization Certificate is required. Please provide copy.
- b. All International Students are required to obtain health insurance. An application for this insurance can be obtained from St. Maurice School. International Students are required to show proof of medical insurance coverage when they register.

**Registration:**

A registration fee of \$100.00 must accompany this application form.

International Students wishing to attend St. Maurice School must apply in writing. Applications can be faxed to (204) 452-4050 or mailed to the following address:

St. Maurice School Inc.  
1639 Pembina Highway,  
Winnipeg, Manitoba. R3T 2G6

**I. Registration Requirements**

Students must submit the following before their application form can be processed.

1. The applicant must complete and return a St. Maurice School INTERNATIONAL STUDENT APPLICATION FORM.
2. The applicant must forward a certified copy of the TRANSCRIPT of his/her most recent GRADE completed. A copy of his/her most recent set of MARKS must be included.
3. The applicant must provide an AUTOBIOGRAPHY of up to 500 words, to be composed and written by the applicant only, with content as suggested under the following guidelines:
  - When and where you were born;
  - Where you grew up;
  - Schools attended;
  - What (if any) special hobbies or activities do you participate in or pursue;
  - A description of your family and family members;
  - Write about some family and community activities that you have participated in.
4. If accepted by St. Maurice School, students are responsible for completion of required immunization procedures to obtain a Canadian Student Visa. Students are urged to complete their immunization requirements and obtain the necessary documentation prior to registration at the school.

**II. Tuition:**

Tuition fees are payable at the beginning of September, before the commencement of classes. The tuition fee for the school year is \$9,500.00.

If any type of private tutoring is required, the student/guardian is responsible for getting this service and is responsible for payment of any expenses associated with the private tutoring.

**III. Board and Room:**

International students must make their own Board and Room arrangements in Canada.

**IV. Religious Study:**

Students must take RELIGION as a course of studies in the academic program. They are expected to attend all school MASSES.

**V. General:**

The school will inform the Canadian Immigration authorities whenever a student ceases to attend for any season.

**The above requirements and regulations may be changed without notice  
by the St. Maurice School Administration**

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PARENT/GUARDIAN SIGNATURE PAGE

Date \_\_\_\_\_

I have read and agree to the terms and conditions of the International Student Program offered by St. Maurice School, Inc. as described in the contents of this application. I agree to accept all financial responsibility and to meet payment deadlines of the tuition and other necessary fees.

Name of Auditing Student: \_\_\_\_\_  
(please print)

School Year: \_\_\_\_\_

Name of parent/guardian: \_\_\_\_\_  
(please print)

Date: \_\_\_\_\_

Signature of parent/guardian of the International Student: \_\_\_\_\_